



Cedar Grove Elementary PAC Meeting Minutes

Meeting Information: In Person at CGES		
Date: Tuesday, October 11 2022	Time: 7:00 – 8:25 pm	
Chair: Nicole Arnett	Recorder: Marissa Rizzo	
Attendance (17)		
Nicole Arnett, Co-Chair	Tracy Aiken	Devika Naidu
Amy McKinnon, Treasurer	Kim Swaffield	Marissa Fischer
Marissa Rizzo, Secretary	Karen Graves	Lorna Richards
Lia Cuccurullo, Principal	Nick Webber	
Urszula Dragowska, DPAC Rep	Renee Schick	
Simon Croak, DPAC Rep	Debbie Rockall	
Kathleen Colquhoun, Hot Lunch Coordinator	Jess Proctor	
Housekeeping	Action Items	
1. Call to Order 7:00pm		
2. Introductions		
3. Additions to Agenda: none		
4. Outstanding Action Items: <ul style="list-style-type: none"> • Completed: <ul style="list-style-type: none"> ○ Kathleen to meet with Courtney to get Hot lunch duties transferred ○ Tamara to figure out how many Thursdays in the school year for popcorn ○ Tamara to connect with IGA for supplies for Welcome back BBQ ○ Marissa to organize Teacher Wishlist ○ Tamara to check if emergency kits were updated last year ○ Nicole or Tamara to follow up with Theresa on previous years Sex Ed invoice ○ Lia to reach out to Community Schools re: Breakfast program ○ Lia to reach out to staff to inquire if anyone is interested in taking on the garden cleanup and maintenance with their class ○ Simon to provide a quote on costs for dirt and garden supplies • Pending: <ul style="list-style-type: none"> ○ Buddy Bench to be installed, Lia to follow up ○ Lorna and Tracy to transfer funds and close CIBC accounts ○ Amy and Lorna to submit 2019 Gaming report ○ Kathleen to update banking info on Bambora for hot lunch deposits ○ Lia to inquire about getting trained on the new AV equipment ○ Kathleen to purchase a printer and ink ○ Marissa to follow up on approved wish list requests, Lia to follow up with Ms Reid and Mr Unwin ○ Lia to follow up with Mr Tultz to ensure Haunted Walk is age appropriate for younger kids ○ Karen to send Yearbook order link to Nicole for distribution 		
Regular Reports	Action Items	

<p>5.1 Chairs Report: Nicole</p> <ul style="list-style-type: none"> • Our AV equipment has arrived! Hopefully we can get it installed soon 	<p>Lia to inquire about getting trained to use the equipment</p>
<p>5.2 Treasurer's Report: Amy</p> <ul style="list-style-type: none"> • Balance in Main Account CIBC \$2467.96, SCCU \$18610.20 • Balance in Gaming Account CIBC \$4894.00, SCCU \$3830.54 • AV equipment is paid for, PAC will issue a cheque to Cedar Grove for the PAC portion 	<p>Kathleen to update banking info on Bambora for hot lunch deposits</p>
<p>3. Principals Report: Lia</p> <ul style="list-style-type: none"> • Sheila is our community schools organizer, she suggested a targeted approach to our most vulnerable children to receive hot lunch, and on days with no hot lunch they will receive a bagged lunch with snacks. There will be granola bars available in the office all the time. • There are some reporting changes in the district, an email has gone out outlining the changes. Elementary will be using a proficiency scale- Emerging, Developing, Proficient and Extending. Teachers will have a choice of how to give written descriptive feedback. Everyone in the district will be using this scale. • Teachers say thank you for the wish list • We are hoping to increase the hours of our literacy support teacher • The Gnomes out front were a gift from the Elphinstone Community Association, the carver had made an iPhone to replace vandalized items, but also had other ideas, staff will discuss if this is an appropriate replacement item when we try not to promote phone usage at school • Last day is planned for November 10th 	
<p>5.4 School Trustee Report: Sue Girard</p> <p>None</p>	
<p>5.5 DPAC Report: Simon</p> <ul style="list-style-type: none"> • Under the new reporting guidelines there will be 5 updates a year, 2 written, 2 in a flexible format and 1 summary • Student Family and Affordability fund- SD46 has \$422k and are looking for ways to distribute. It's meant to be used for student access to food. Nic Weswick presented this. 	
<p>Old Business</p>	<p>Action Items</p>
<p>6.1 Hot Lunch – Kathleen</p> <ul style="list-style-type: none"> • Hot Lunch is underway and going well so far, we have Sandys Bake Shoppe coming on board in November to provide Thursday lunches. We have a lot of volunteers which is great to see • There is a roadblock printing labels and order forms for the vendors, the school printer wont print the correct format. Motion to spend up to \$500 to purchase a printer and ink for Hot Lunch coordinator by Urszula, Seconded by Nicole, all in favour, motion passed 	<p>Kathleen to purchase a printer and ink</p>
<p>6.2 Fundraising and Events- Nicole</p> <ul style="list-style-type: none"> • We have our Purdys fundraiser going on, the link is live and will run until mid-November, Poinsettias will be also rolling out in the next few weeks with a deadline of November 17th. • We would love to look at the idea of holding an in person big event, but would need volunteers to organize this 	
<p>6.3 Class Reps- Debbie</p> <ul style="list-style-type: none"> • An email has gone out with a call-out for parents to act as Class-Rep for each class. We are still looking for reps in Div 1, 2, and 11 	

<p>6.4 Teacher Wishlist- Marissa</p> <ul style="list-style-type: none"> • We have received 7 requests (see attached) • Requests are approved up to \$300 with the exception of whiteboard and Duolingo • Should we have extra funds after all requests have been received, we can revisit getting more mics for Mr Tultz, and Resistance balls for Ms MacInnes 	<p>Marissa to follow up with approved requests Lia to follow up with Ms Reid re: whiteboard and Mr Unwin re: Duolingo</p>
<p>6.5 2022/2023 Proposed Budget- Amy</p> <ul style="list-style-type: none"> • Account balances were updated to reflect actual balances on Sept 1st • Revenue-Updated hot lunch and popcorn revenue to match what was made last year, removed summer growing smiles fundraiser • Expenses- Increased teacher wish list to \$6000 • CGE Secret Santa will be sponsored this year • Motion to approve proposed budget by Tracy, Second by Karen, all in favour, Budget passed 	
<p>New Business</p>	<p>Action Items</p>
<p>7.1 Halloween- Nicole</p> <ul style="list-style-type: none"> • Div 1 will be putting on a haunted walk again this year 	<p>Lia to follow up with Mr Tultz to ensure its age appropriate for younger kids</p>
<p>7.2 Yearbooks- Karen</p> <ul style="list-style-type: none"> • The order link is ready to go, pre ordered books are less expensive if ordered before January 	<p>Karen to send Nicole the link for social media and Theresa</p>
<p>7.3 Library Request- Marissa</p> <ul style="list-style-type: none"> • Ms Reid has submitted a request for new seating solutions for the library as older items have been removed. This request to be reviewed at the next meeting 	
<ul style="list-style-type: none"> • Meeting Adjourned at: 8:50pm 	

Attachments:
Teacher Wishlist
2022/2023 Budget

Cedar Grove PAC

Trustee Report – Sue Girard -- September 14th , 2022

Hello Everyone:

Congratulations to the new Executive of the PAC and Welcome to a new school year.

This past week we Welcomed back our Students and Staff with Joy and Optimism!

As you know it is an Election year and I am running again as an Incumbent for Area 3 which is the Lower Sunshine Coast – Town of Gibsons, Areas D (Roberts Creek), E (Elphinstone), F (West Howe Sound). As you know, it is a 4-year term and so I have been with you all for the past 4 years – watching with you as your children grow and flourish and move forward into High School. Including my own kids. Gosh, they grow up quickly! Also, all the changes with the PAC members over the years, you are a dedicated group and CGES rocks!

WE are so happy to Welcome our 10th Student Trustee to the Board table. Annalisa Achee will be joining us tonight at the SBO.

I am sorry not to be with you in person, I would have loved to meet again in the CGES Library but our 1st Regular Board meeting of the year is the same time so I send my regrets! I'll be at the next one.

StrongStart, SPARK! and Child Development Classes kick off again this fall! We are looking forward to connecting with families in our community through these core programs.

The 2022-23 Mental Health in Schools grant funding, in the amount of \$55,000, supports mental health and well-being. We will be making plans to apply these funds toward further developing the Mental Health in Schools Strategy which includes trauma informed practice, mental health literacy, well-being, and socio-emotional learning. This is one of my focuses in my campaign.

Director Bishop put out a great HR report about where we stand right now. You can find it online at the SD Website. Staffing shortages and increased enrollment are issues. As we all know, Covid took its toll on us all and we endeavor to work together to get over this most difficult time. <https://sd46.bc.ca>

2022 Premier's Awards for Excellence in Education: Congratulations to SD46 staff being recognized as outstanding finalists in the 2022 Premiers Awards for Excellence in Education: Elaine Tattrie, teaching assistant, Gibsons Elementary, for Outstanding Support as a Teaching assistant and Tom Kellough & Sara Douglas, music teachers, Chatelech Secondary for Outstanding Team Collaboration.

Ministry Priorities and Focus for 2022-2023 School Year: At the annual BCSSA Conference held this summer, the Ministry laid out their three areas of priority and focus:

- Reconciliation,
- Child Care, and
- Equity, Anti-Racism, Mental Health in Schools.

As our district enters into the fourth year of the Board's Strategic Plan, we see how our deep work and transformational change is reflected in the Ministry's priorities for this year. Again, these are my main priorities and mandates for this coming Election.

All my Best for now, have a great meeting!

See you soon -- Sue G. Trustee. SD46.